

Danby Wiske with Lazenby Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 16th May 2019

following the Annual Parish Meeting in the Village Hall

Present: Councillors – Margaret Goldie, Jeannette Darwin, David Swall, Alastair Wilkin
NYC Councillor Annabel Wilkinson
Clerk – Jan Sanders

19/1 To complete the acceptance of office forms

The four councillors signed the acceptance of office forms.

19/2 To elect the chairman for the year 2019-2020

David nominated Margaret as chairman and Alastair seconded. Margaret accepted the appointment

19/3 To appoint the vice-chairman for the year 2019-2020

Alastair was appointed as vice-chairman for the year.

19/4 To receive apologies

Apologies were received from HDC Councillor Brian Phillips

19/5 To confirm the minutes of meeting held on 21 March 2019

The above minutes, which had been circulated, were agreed and signed as a true and correct record.

19/6. Financial matters:

6.1 To certify Danby Wiske with Lazenby Parish Council as exempt form external audit for the fiscal year 2018/19

Resolved that Danby Wiske with Lazenby Parish Council is exempt from external audit for the year 2018/19 as its annual turn-over does not exceed £25,000

6.2 To note the Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19, and the bank reconciliation

Resolved that Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19 be noted.

6.3 To approve Section 1 - Annual Governance Statement 2018/19 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19

Resolved that this Parish Council approve Section 1 Annual Governance Statement 2018/19 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19.

6.4 To approve Section 2 - Accounting Statements 2018/19 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019

Resolved that this Parish Council approve Section 2 Section 2 - Accounting Statements 2018/19 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019

6.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website :

- Certificate of Exemption,
- Annual Internal Audit Report 2018/19,
- Section 1 – Annual Governance Statement 2018/19,
- Section 2 – Accounting Statements 2018/19, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2019
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

6.6 To complete the bank signatory mandate

Resolved that Margaret and Alastair should be the signatories for the Parish Council accounts.

19/7 To consider the continuation of YLCA membership

Resolved that the council should continue its membership of YLCA for the current year at an adjusted subscription of £116.

19/8 To receive any planning information

The proposed part change of use of small area of paddock to domestic (garden area) and construction of a three bay Oak Framed Garage at the Byre, Mossa Grange, Little Langton has been **granted**.

19/9 To receive a Police Report None had been received.

19/10 To consider any new correspondence received

10.1 Use of the play area by teenagers from Northallerton had been communicated to the clerk on 12 May. There was no damage.

10.2 On 13 May Malcolm Rayfield had identified a sewage leak from the cast iron pipe running along the river bank. The clerk reported the matter and Yorkshire Water will investigate.

10.3 Andrew Quince has confirmed that the additional pages have been added to the web site.

19/11 To notify the clerk of matters for inclusion on the agenda of the next meeting

11.1 The use of weed killer around the fence posts on the green

11.2 Archiving of previous council records

11.3 Play area inspections

11.4 Register of parish assets

19/12 The date of the next meeting confirmed as Thursday 20 June 2019

There being no further business, the meeting was closed at 9.20 pm.