

# Danby Wiske with Lazenby Parish Council

## **Minutes of the Parish Council Meeting held on Thursday 6<sup>th</sup> September 2018**

### **at 8 pm in the Village Hall**

**Present:** Chairman – Geoff Solomon

Councillors – Margaret Goldie, Alastair Wilkin , David Swall

Clerk – Jan Sanders

North Yorkshire County Councillor - Annabel Wilkinson

Parishioners – Adrian Farmer

1. **Apologies:** Jeannette Darwin

2. **Minutes of the meeting held on the 19<sup>st</sup> July 2018:**

Minutes of the above meeting, which had been circulated, were agreed and signed as a true record.

3. **Matters arising:**

**Digital speed warning signs:** Annabel confirmed that the recommendations would be going to the Executive on 25<sup>th</sup> September. There may well be an opportunity for parishes to purchase or hire these signs.

**Benches on the green:** Geoff reported that he had received a complaint from one parishioner that residents had not been consulted before the decision to allow picnic benches was made by the parish council. He stated that councillors are representatives not delegates and thus are able to make such decisions.

**Village sign:** This has been reinstated.

4. **Financial report:**

i) PAYE - The council is now a registered employer and is able to pay employees under the PAYE legislation. The main employee is the clerk who will be paid quarterly. Income tax will be paid directly to HMRC.

ii) External audit of the accounts - A letter received from PFK Littlejohn LLB, the appointed external auditors, explained that the parish had failed to approve and publish the AGAR (Annual Governance and Accounting Return) for the year ending 31<sup>st</sup> March 2018. The council did meet the criteria to certify itself as exempt from the requirement to have the AGAR reviewed by an external auditor, but had not notified Littlejohn of this. A Certificate of Exemption should have been prepared and submitted. The Clerk has spoken to Littlejohn

who have set Monday 10<sup>th</sup> September as the new date by which the necessary documents should be received.

The Certificate of Exemption and the AGAR were then approved and signed as required in full council ready for submission by the due date.

It was suggested that it might be prudent for the Clerk to have an email address specifically for parish business.

iii) Bank Statement - The statement is as last month

Community Account	£867.96	
Business Money Manager	£95.07	<u>Total £963.03</u>

The clerk confirmed that MA Phillips had been paid £127.21 for reinstating the village sign and the clerk had been paid £120 for the first quarter of employment with £30 tax paid to HMRC.

## **5. Children's Play Area**

Streetscape's inspection report has been received. The need to monitor wear to the legs of the equipment was noted. Alistair confirmed that the annual inspection is due in September and that he will be undertaking interim inspections late this year and in July 2019.

Geoff had been in the play area, with his grandchildren, when he found Charles Walker applying the weed-killer 'Round-up' to the ground around the legs of the equipment. Alistair volunteered to investigate the protocol for its use.

## **6. Family footpath walk:**

The route, quiz and arrangements are all prepared. The end of the walk will now cross Manor Farm fields to exit onto Mounstrall Lane, thus avoiding the steep drop onto Streetlam Road.

## **7. Police Report:**

No crime had been recorded in the parish.

## **8. Planning applications:**

i) 18/01242/FUL The revised application for a single story sun lounge extension at Inglenook, Danby Wiske had been granted

ii) 18/00627/FUL The application, for change of land-use and erection of a domestic outbuilding, at Ashwood in Danby Wiske had been granted.

## **9. Correspondence:**

In addition to that covered under finance, a sample copy of 'Clerks & Councils Direct had been received. It was agreed not to subscribe to the publication.

**10. Any other business:**

- i) The problem of the tree obscuring a street light on the road to Streetlam has been reported.
- ii) The village photograph will be considered in 2019.
- iii) The replacement of the bridge on the footpath running from Danby Wiske station to Lovesome Hill should be completed next week.
- iv) Adrian enquired into the possibility of the street light outside his house remaining on overnight. The nature of his employment involves being called out at any time day or night. The clerk will investigate the matter.
- v) Adrian noted that the placement of the playground warning sign makes access to the village field difficult for large or towing vehicles. This was acknowledged by the councillors.
- vi) Adrian outlined an idea for a classic car show as a birthday celebration for Christopher which could be made into a village event. He requested that the council allow cars to be displayed on the village green. Geoff was against the idea due to the possible leakage of oil from the vehicles.
- vii) Adrian, on behalf of the Dales School, requested that pupils might be allowed to restore the benches on the village green as part of their work experience programme. There would be adult supervision at all times. The request was granted.

**11. Date of next meeting: Thursday 18<sup>th</sup> October 2018**

There being no further business the meeting was closed at 9.35 pm.