

# Danby Wiske with Lazenby Parish Council

## Minutes of the Parish Council Meeting held remotely

on Thursday 16<sup>th</sup> July 2020 at 8.00 pm

**Present:** Chairman - Margaret Goldie

Councillors –Jeannette Darwin, Kate Rayfield, David Swall,

NYC Councillor Annabel Wilkinson

Clerk – Jan Sanders

### **20/19 To receive apologies**

**Resolved** to accept an apology received from Alastair Wilkin

### **20/20 To confirm the minutes of the meeting held on 20 February 2020 as a true and correct record**

**Resolved** to confirm the above minutes as a true and correct record.

### **20/21 To receive information on the following ongoing issues & decide further action where necessary**

#### **21.1 Replacement notice board in Streetlam**

**Resolved** to accept the report that the grant of £500 has been received and that the clerk will source a suitable board.

#### **21.2 Resurfacing of Mounstrall Lane**

**Resolved** to accept the reply from Area 2 Highways that on inspection 'there are no defects in the road at intervention level' and thus 'no immediate plans for resurfacing work to this section of Mounstrall Lane'. The council considers the recent patching of road to be unsatisfactory and instructed the clerk to pursue the matter with Highways.

#### **21.3 Maintenance of benches on Village Green**

**Resolved** to accept the report from the Chairman that the benches have been re-coated by the Hampson brothers and are ready to be put back on the green. The boys will receive £10 per bench for the work from the chairman.

### **20/22 To receive a report on matters dealt with by the clerk.**

**Resolved** to accept a report from the clerk covering

**22.1 Response to planning application 20/00795/FUL** was reported to HDC by the due date

**22.2 Payment of annual subscriptions** for YLCA and insurance has been made, as has the internal audit fee and clerk's quarterly salary plus tax.

**20/23 Financial matters:**

**23.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for the fiscal year 2019/20**

**Resolved** that Danby Wiske with Lazenby Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000

**23.2 To note the Annual Internal Audit Report for 2019/20** included at page 4 of the Annual Governance and Accountability Return 2019/20, and the bank reconciliation

**Resolved** that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.

**23.3 To approve Section 1 - Annual Governance Statement 2019/20** for this Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20

**Resolved** that this Parish Council approve Section 1 Annual Governance Statement 2019/20 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20.

**23.4 To approve Section 2 - Accounting Statements 2019/20** for this Parish Council on page 6 of the Annual Governance and Accountability Return 2019/20

**Resolved** that this Parish Council approve Section 2 Section 2 - Accounting Statements 2019/20 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2019/20

**23.5 To approve the publication of documents** required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

**Resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website :

- Certificate of Exemption,
- Annual Internal Audit Report 2019/20,
- Section 1 – Annual Governance Statement 2019/20,
- Section 2 – Accounting Statements 2019/20, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2020
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

**23.6 To receive a bank reconciliation**

<u>Bank Statement -</u>	Community Account	£ 2,617.15	
	Business Money Manager	£ 95.42	<u>Total £ 2712.58</u>

**20/24 To receive the following planning information**

**24.1 Alterations and change of use of ancillary domestic workshop & associated external space to a dwelling with garden & parking at Mossa Grange, Little Langton. Ref 20/00795/FUL. Refused**

**24.2 Proposed single storey extension at Partridge Hill Middle Farm, Danby Wiske. Ref 20/01282/FUL**

**Resolved** that the council has no objection to the proposal

**20/25 To consider re-opening of the Play area**

**Resolved** to reopen the Play Area following a safety inspection of the equipment. Weatherproof notices stating the conditions of use of the amenity will be displayed at opening. A hand sanitizer dispenser will be purchased and attached near the gate.

**20/26 To receive a Police Report** No report had been received.

**20/27 To notify the clerk of matters for inclusion on the agenda of the next meeting**

- a) GDPR statement
- b) Accessibility regulations relating to the website

**20/28 To confirm the date of the next meeting as Thursday 17 September 2020** Agreed

There being no further business the meeting closed at 8.55 pm.

Signed ..... Chairman

Signed ..... Clerk      Dated .....