

Danby Wiske with Lazenby Parish Council

14 May 2021

The Annual Meeting of Danby Wiske with Lazenby Parish Council, to be held on **THURSDAY 20 May 2021** at 8.pm in the Village Hall, Danby Wiske

Jan Sanders

AGENDA

1. To complete the acceptance of office form by co-opted councillor
2. To elect the chairman for the year 2021-2022 and receive acceptance
3. To appoint the vice-chairman for the year 2021-2022
4. To receive apologies
5. To confirm the minutes of the meeting held on 18 March 2021 as a true & correct record
6. To receive information on the following ongoing issues & decide further action where necessary
 - 6.1 Village art installation
7. To receive a report on matters dealt with by the Clerk
 - 7.1 Mounstrall Lane maintenance
 - 7.2 Listed Building Consent for replacement of windows to The Manor House
 - 7.3 Quickline update
 - 7.4 Registration of change of property name
8. To consider items raised by the councillors
9. Financial matters:
 - 9.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for fiscal year 2020/21
 - 9.2 To note the Annual Internal Audit Report 2020/21 included at page 4 of the Annual Governance and Accountability Return 2018/19, and the bank reconciliation
 - 9.3 To approve Section 1 - Annual Governance Statement 2020/21 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2020/21
 - 9.4 To approve Section 2 - Accounting Statements 2020/21 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2020/21
 - 9.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - 9.6 To receive a bank reconciliation
 - 9.7 To approve the following accounts for payment:
 - YLCA annual membership fee
 - A Wilkinson – auditor fee
 - J Sanders - Parish clerk's salary for 3 months
 - HMRC Tax in respect of above
10. To receive a report on the Play area
11. To receive a Police Report
12. To confirm the date of the Annual Parish Meeting and next PC meeting as Thursday 15 July 2021

Clerk: Mrs J Sanders

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