

Danby Wiske with Lazenby Parish Council

13 May 2021

The Annual Meeting of Danby Wiske with Lazenby Parish Council, will be held on **THURSDAY 19 May 2022** following the Annual Parish Meeting in the Village Hall, Danby Wiske

Jan Sanders

AGENDA

1. To complete the acceptance of office forms by the elected councillors
2. To elect the chairman for the year 2022-2023 and receive acceptance
3. To appoint the vice-chairman for the year 2022-2023
4. To receive apologies
5. To confirm the minutes of the meeting held on 17 March 2022 as a true & correct record
6. To receive a report on matters dealt with by the Clerk
 - 6.1 Planning application responses
 - 6.2 Research for insurance cover
7. To consider items raised by the councillors
8. Financial matters:
 - 8.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for fiscal year 2021/22
 - 8.2 To note the Annual Internal Audit Report 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22, and the bank reconciliation
 - 8.3 To approve Section 1 - Annual Governance Statement 2021/22 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22
 - 8.4 To approve Section 2 - Accounting Statements 2021/22 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2021/22
 - 8.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - 8.6 To receive a bank reconciliation
 - 8.7 To approve the following accounts for payment:
 - YLCA annual membership fee,
 - Zurich Insurance annual fee,
 - Walkers grass-cutting in April and May
 - J Sanders - Parish clerk's salary for 3 months
 - HMRC Tax in respect of above
 - A Wilkinson internal audit fee

9. To receive the following planning information

9.1 Application for LBC for demolition and removal of secondary chimney stack at Danby Grange, Danby Wiske Ref 22/00209/LBC - Granted

9.2 Application for insertion of dormer windows at front and rear of Church Holme, Danby Wiske Ref 22/00338/FUL – Granted

9.3 Application for construction of an agricultural building at Lilac Cottage, Danby Wiske Ref 22/00430/FUL - Granted

10. To receive a report on the Play area

11. To receive a Police Report

12. To notify the clerk of matters for inclusion on the agenda of the next meeting

13. To confirm the date of the next PC meeting as Thursday 21 July 2022

Clerk: Mrs J Sanders

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