

Danby Wiske with Lazenby Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 18th May 2023 in the Village Hall

Present: Councillors – Margaret Goldie, Damian Neilson, Kate Rayfield, David Swall &
Alastair Wilkin
Clerk – Jan Sanders

23/29 To elect the chairman for the year 2023-2024

Kate nominated Alastair as chairman and Damian seconded. Alastair accepted the appointment and signed the acceptance form.

23/30 To appoint the vice-chairman for the year 2023-2024

Kate was appointed as vice-chairman for the year – nominated by Damian and seconded by Alastair

23/31 To receive apologies

Resolved to accept the apologies received from NYC Councillor Annabel Wilkinson

23/32 To confirm the minutes of the meeting held on 17 March 2023 as a true and correct record

Resolved to confirm the above minutes as a true record.

23/33 To receive information on the following ongoing issues & determine further action where necessary

33.1 Proposed art installation in the village

Resolved to accept the report from Kate that there has been no news from the Arts Council or Hambleton in respect of grants. The situation remains unchanged.

33.2 Village Green

Resolved to accept the report from Alastair that Adrian has rolled the surface on two occasions and that it appears to be in a satisfactory condition. Adrian will also repair the fence which appears to have been damaged by a motorist.

Resolved to instruct the clerk to send a letter of thanks to Adrian.

Resolved that the clerk request that the grass around the fence uprights be strimmed when the green is next cut.

33.3 Lazenby Grange drainage problem

Resolved to accept the report from David that the Lazenby Hall side of the road has been jettied by Highways but there appears to be a blockage. They will return to investigate further. The clerk was instructed to pass on the information to Annabel.

23/34 To receive a report on matters dealt with by the clerk

Nothing to report.

23/35 To consider items raised by the councillors.

35.1 Dog fouling

The problem has been raised on the parish FaceBook page

Resolved to ask the Cottars to remind campers about cleaning up dog faeces.

23/36 Financial matters:

36.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for the fiscal year 2022/23

Resolved that Danby Wiske with Lazenby Parish Council is exempt from external audit for the year 2022/23 as its annual turn-over does not exceed £25,000

36.2 To note the Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23, and the bank reconciliation

Resolved that Annual Internal Audit Report for 2022/23 included at page 4 of the Annual Governance and Accountability Return 2022/23 be noted.

36.3 To approve Section 1 - Annual Governance Statement 2022/23 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23

Resolved that this Parish Council approve Section 1 Annual Governance Statement 2022/23 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2022/23.

36.4 To approve Section 2 - Accounting Statements 2022/23 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2022/23

Resolved that this Parish Council approve Section 2 Section 2 - Accounting Statements 2022/23 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2022/23

36.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website :

- Certificate of Exemption,
- Annual Internal Audit Report 2022/23,
- Section 1 – Annual Governance Statement 2022/23,
- Section 2 – Accounting Statements 2022/23, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2023
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

36.6 To receive a bank reconciliation

Bank Statement - Business Current Account £ 5,560.59

36.7 To approve the following accounts for payment

Resolved to approve the following accounts for payment:

Zurich Insurance - annual fee

CE & CM Walker - two grass-cutting visits

A Wilkinson – internal audit fee

J Sanders - Parish clerk's salary for 3 months

HMRC - tax in respect of above

23/37 To receive the following planning information

None received

23/38 To receive a report on the Play Area

Resolved to accept the report from Alastair confirming that he will carry out his inspection in the near future and note that the Play Area is being well used.

23/39 To receive a Police Report

Resolved to accept the report that there have been no incidents logged for the parish.

23/40 To notify the clerk of matters for inclusion on the agenda of the next meeting

None identified.

23/41 To confirm the date of the next PC meeting as Thursday 20 July 2023 Agreed

There being no further business the meeting closed at 9.05 pm.