

# Danby Wiske with Lazenby Parish Council

11 May 2024

The Annual Meeting of Danby Wiske with Lazenby Parish Council, to be held on **THURSDAY 16 May 2024** following the Annual Parish Meeting in the Village Hall, Danby Wiske  
Jan Sanders

## AGENDA

1. To elect the chairman for the year 2024-2025 and receive acceptance
2. To appoint the vice-chairman for the year 2024-2025
3. To receive apologies
4. To confirm the minutes of the meeting held on 21 March 2024 as a true & correct record
5. To receive information on the following ongoing issues & decide further action where necessary
  - 5.1 Village art installation
  - 5.2 Speed concerns
  - 5.3 Lazenby drainage problem
6. To receive a report on matters dealt with by the Clerk
7. To consider items raised by the councillors
8. Financial matters:
  - 8.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for fiscal year 2023/24
  - 8.2 To note the Annual Internal Audit Report 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24, and the bank reconciliation
  - 8.3 To approve Section 1 - Annual Governance Statement 2023/24 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24
  - 8.4 To approve Section 2 - Accounting Statements 2023/24 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24
  - 8.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
  - 8.6 To receive a bank reconciliation
  - 8.7 To approve the following accounts for payment:
    - Walkers - grass-cutting in April
    - J Sanders - Parish clerk's salary for 3 months
    - HMRC Tax re above
    - A Wilkinson - internal audit fee
    - Zurich Insurance - annual premium
9. To receive the following planning information

9.1 Application for listed building consent for internal and external alterations at Danby Hall  
Danby Wiske Ref: 23/00462/LBC – Granted

92 Application for installation of ground mounted solar panels at Lazenby Grange. Danby  
Wiske Ref: ZB24/00303/FUL

10. To receive a report on the Play area
11. To receive a Police Report
12. To notify the clerk of matters for inclusion on the agenda of the next meeting
13. To confirm the date of the next PC meeting as Thursday 18 July 2024

**Clerk: Mrs J Sanders**

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