

Danby Wiske with Lazenby Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 16th May 2024

in the Village Hall

Present: Councillors – Margaret Goldie, Kate Rayfield, David Swall & Alastair Wilkin

NYC Councillor Annabel Wilkinson

Clerk – Jan Sanders

24/26 To elect the chairman for the year 2024-2025

Alastair was appointed chairman for the year - nominated by David and seconded by Kate.

24/27 To appoint the vice-chairman for the year 2024-2025

Kate was appointed as vice-chairman for the year – nominated by Alastair and seconded by Margaret.

24/28 To receive apologies

Resolved to accept the apologies received from Damian Neilson,

24/29 To confirm the minutes of the meeting held on 21 March 2024 as a true and correct record

Resolved to confirm the above minutes as a true record.

24/30 To receive information on the following ongoing issues & determine further action where necessary

30.1 Proposed art installation in the village

Resolved to accept the report from Kate that the 'Shared Property Fund' meeting is scheduled for June. If the application is unsuccessful then Nicky will make an application to 'Awards For All'.

30.2 Speed Concerns

Kate reported that she has discussed the vehicle speeding concerns with Mark Sykes at North Yorkshire Council. He informed her that a speed survey may be hired for a cost of £110 for a 7-day period. He also outlined the cost and types of vehicle-activated signs that are acceptable to the authority.

Resolved to instruct the clerk to investigate further.

30.3 Lazenby Grange drainage problem

Resolved to accept the report from David that no further work has been carried out by Highways. Annabel agreed to pursue the matter.

24/31 To receive a report on matters dealt with by the clerk

Resolved to accept the report from the clerk that Carr Civil Engineering has been thanked for its donation and a query regarding the maintenance of roadside verges within the village has been answered.

24/32 To consider items raised by the councillors.

32.1 Septic tank leakage

It has been noted that the septic tank belonging to the property on Crowfoot Lane appears to be leaking on to the adjacent farmland.

Resolved to instruct the clerk to investigate further.

24/33 Financial matters:

33.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for the fiscal year 2023/24

Resolved that Danby Wiske with Lazenby Parish Council is exempt from external audit for the year 2023/24 as its annual turn-over does not exceed £25,000

33.2 To note the Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24, and the bank reconciliation

Resolved that Annual Internal Audit Report for 2023/24 included at page 4 of the Annual Governance and Accountability Return 2023/24 be noted.

33.3 To approve Section 1 - Annual Governance Statement 2023/24 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24

Resolved that this Parish Council approve Section 1 Annual Governance Statement 2023/24 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2023/24.

33.4 To approve Section 2 - Accounting Statements 2023/24 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24

Resolved that this Parish Council approve Section 2 Section 2 - Accounting Statements 2023/24 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2023/24

33.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2023/24,
- Section 1 – Annual Governance Statement 2023/24,
- Section 2 – Accounting Statements 2023/24, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2024

- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

33.6 To receive a bank reconciliation

Bank Statement - Business Current Account £ 6,085.17

33.7 To approve the following accounts for payment

Resolved to approve the following accounts for payment:

Zurich Insurance - annual fee

CE & CM Walker - two grass-cutting visits

A Wilkinson – internal audit fee

J Sanders - Parish clerk's salary for 3 months

HMRC - tax in respect of above

24/34 To receive the following planning information

34.1 Application for listed building consent for internal and external alterations at Danby Hall

Danby Wiske Ref: 23/00462/LBC – Granted

34.2 Application for installation of ground mounted solar panels at Lazenby Grange. Danby

Wiske Ref: ZB24/00303/FUL

Resolved that the council has no comments to make on the application

24/35 To receive a report on the Play Area

Resolved to accept the report from Alastair that next month will be the annual inspection.

24/36 To receive a Police Report

Resolved to accept the report that there have been no incidents logged for the parish.

24/37 To notify the clerk of matters for inclusion on the agenda of the next meeting

Art Installation, Lazenby drainage problem, Speed concerns and Septic tank item

24/38 To confirm the date of the next PC meeting as Thursday 18 July 2024 Agreed

There being no further business the meeting closed at 8.54 pm.

Signed

Chairman

Signed

Clerk

Dated

DRAFT