

Danby Wiske with Lazenby Parish Council

Minutes of the Annual Parish Council Meeting held on Thursday 15th May 2025

in the Village Hall following the Annual Parish Meeting

Present: Councillors – Margaret Goldie, Kate Rayfield, Damian Neilson, David Swall & Alastair Wilkin

Clerk – Jan Sanders

1 parishioner

25/25 To elect the chairman for the year 2025-2026

Alastair was appointed chairman for the year - nominated by Kate and seconded by David.

25/26 To appoint the vice-chairman for the year 2025-2026

Kate was appointed as vice-chairman for the year – nominated by David and seconded by Damian.

25/27 To receive apologies

Resolved to accept the apologies received from NYC Councillor Annabel Wilkinson.

25/28 To confirm the minutes of the meeting held on 21 March 2024 as a true and correct record

Resolved to confirm the above minutes as a true record.

25/29 To receive information on the following ongoing issues & determine further action where necessary

29.1 Traffic survey

The clerk summarised the results of the survey held from February 13 to February 19 inclusive on the three approach roads to the village, monitoring hourly in each direction measuring time, flow and speed. The east/west route is the busiest road especially in the morning. The mean speed for each location is well within the 30 mph limit. The value used by the traffic bodies when setting speed limits is below the current set limit.

Resolved to accept the results and conclude that the village does not have a problem with speeding vehicles to justify a VAS (Vehicle Activated Sign).

29.2 Crowfoot Lane drainage problem

Resolved to accept that no contact has yet been made with the landowners bordering the lane and that Alastair will rectify this.

29.3 Noticeboard refurbishment

Neil Aldridge has dismantled the notice board, sanding and applying 3 coats of yacht varnish to all components. The internal board needs replacing, the cost for which is £181.93 including VAT. Adhesive will also be required.

Resolved to instruct the clerk to order the replacement internal board and ask Neil to purchase the adhesive and add to his bill.

29.4 Adoption of .gov email accounts

Resolved to accept Damian's advice that such accounts should be adopted together with the movement of the website to this domain. Damian will continue to pursue the matter. The clerk will discuss the conditions of the annual fee with the current website host.

25/30 To receive a report on matters dealt with by the clerk

30.1 Planning applications with consultation date falling between PC meetings

Responses of 'no comments' were made to the following applications after they had been viewed by the councillors:

ZB25/00406/FUL Construction of a general domestic storage shed for caravan, firewood, garden roller and lawnmowers at The Meadows, Streetlam.

ZB25/00517/FUL Demolition of single storey extension and construction of replacement single storey extension at Glebe House, Danby Wiske

25/31 To consider items raised by the councillors.

31.1 Damian reported that the fence around the green is showing signs of wear.

Resolved that Alastair and Damian will undertake an inspection.

31.2 Complaints have been made regarding parking of vehicles on Water Board land by the River Wiske bridge.

Resolved that the complainant will be advised to contact Yorkshire Water directly.

31.3 Margaret noted that there is a good deal of overhanging greenery at the junction of Crowfoot Lane with Northallerton Rig.

Resolved that Alastair will contact the farmer personally.

25/32 Financial matters:

32.1 To certify Danby Wiske with Lazenby Parish Council as exempt from external audit for the fiscal year 2024/25

Resolved that Danby Wiske with Lazenby Parish Council is exempt from external audit for the year 2024/25 as its annual turn-over does not exceed £25,000

32.2 To note the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25, and the bank reconciliation **Resolved** that Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25 be noted.

32.3 To approve Section 1 - Annual Governance Statement 2024/25 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25 **Resolved** that this Parish Council approve Section 1 Annual Governance Statement 2024/25 for this Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25.

32.4 To approve Section 2 - Accounting Statements 2024/25 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25 **Resolved** that this Parish Council approve Section 2 Section 2 - Accounting Statements 2024/25 for this Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25

32.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities **Resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, this Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2024/25,
- Section 1 – Annual Governance Statement 2024/25,
- Section 2 – Accounting Statements 2024/25, page 6
- Analysis of variances
- Bank Reconciliation to 31 March 2025
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

32.6 To receive a bank reconciliation

Bank Statement - Business Current Account £ 2,326.84

32.7 To approve the following accounts for payment

Resolved to approve the following accounts for payment:

Zurich Insurance - annual fee

CE & CM Walker - grass-cutting in April

A Wilkinson – internal audit fee

J Sanders - Parish clerk's salary for 3 months

HMRC - tax in respect of above

Restarting Hearts in Northallerton – donation for defibrillator refresher session

25/33 To receive the following planning information

33.1 Construction of a general domestic storage shed for caravan, firewood, garden roller and lawnmowers at The Meadows, Streetlam. Ref: ZB25/00406/FUL – Granted

25/34 To receive a report on the Play Area

Resolved to accept the report from Alastair that he will be carrying out an inspection next month.

25/35 To receive a Police Report

Resolved to accept the report that there have been no incidents logged for the parish in March.

25/36 To notify the clerk of matters for inclusion on the agenda of the next meeting

Nothing additional.

25/37 To confirm the date of the next PC meeting as Thursday 18 July 2025 Agreed

There being no further business the meeting closed at 9.35 pm.

Signed Chairman

Signed Clerk Dated